



Regular Meeting of Council (Policy & In-Camera) September 15, 2026

PRESENT	Warden Eleanor Roulston	Deputy Warden Dixon
	Councillors: Sandra Garden-Cole	Carl MacPhee
	Elie Moussa	Norval Mitchell
	Eldon Hebb	Eldon Hebb
	Keith Rhyno	Walter Tingley
REGRETS	Michael Perry	
STAFF	Ms. Kim Ramsay, Chief Administrative Officer Mr. Wade Tattrie, Director of Finance Mr. John Woodford, Director of Planning & Development Ms. Alana Tapper, Director of Corporate Services Mr. Adam Clarkson, Deputy CAO Ms. Juliann Cashen, Communications Officer Ms. Amy Pyne, Manager of Real Estate & Corporate Projects Mr. Graham Scott, Manager of Economic & Business Development Ms. Sheralee MacEwan, Assistant Municipal Clerk Ms. Alana Richards, Legislative & HR Administrator	

CALL TO ORDER

Warden Roulston called the meeting to order at 4:26 p.m. and recited the historical acknowledgement.

PARKS, RECREATION & CULTURE COMMITTEE

Councillor Rhyno, as Chairperson of the Parks, Recreation & Culture Committee, presented the Parks, Recreation & Culture Committee report dated September 15, 2026. A copy was attached to the agenda and available to all Council members.

MUNICIPAL FEE POLICY

Council approved arena rental and field house rates as part of 2025/2026 budget discussions. Updates to the Municipal Fee Policy did not reflect that adjustment and housekeeping amendments are required to capture rates in the Municipal Fee Policy.

C26(228)
September

On the motion of Councillors Rhyno and Moussa:

Tapper

Moved that Council give notice of intent to updating Arena and Field House Rental Fees to the Municipal Fee Policy as per Council motion CRS25(27) and attached to the Regular Meeting of Council (Policy & In-Camera) Agenda dated September 15, 2026.

MOTION CARRIED

Nine (9) voting in favor, one (1) voting against. Councillors Tingley voting nay.

CORPORATE & RESIDENTIAL SERVICES COMMITTEE

Councillor Garden-Cole, as Chairperson of the Corporate & Residential Services Committee, presented the Corporate & Residential Services Committee report dated September 15, 2026. A copy was attached to the agenda and available to all Council members.

PROPOSED REVISIONS TO THE MTAP (MUNICIPAL TAX ASSISTANCE PROGRAM) POLICY

Staff recommended several amendments to the Municipal Tax Assistance Program Policy, including minor clarifications to Sections 2.3 and 2.4, as outlined in the red-lined draft attached to the agenda.

C26(229)
September

On the motion of Councillors Garden-Cole and Mitchell:

Tattrie

Moved that Council give notice of intent to approve amendments to Council Policy "Municipal Tax Assistance Program" (excluding changes to Section 2.5) as attached to the Executive agenda dated September 15th, 2026.

MOTION CARRIED

Nine (9) voting in favor, one (1) voting against. Councillors Tingley voting nay.

C26(230)
September

On the motion of Councillors Rhyno and Moussa:

Moved that Council go in-camera at 4:31 p.m.

MOTION CARRIED

Council returned to open meeting at 6:34 p.m.

Warden Roulston reported that Council met in-camera to discuss a number of land and contractual issues and the following motions are coming forward as a result of those discussions:

BROOKSIDE WASTEWATER REVITALIZATION PROJECT - LAND ACCESS AGREEMENT AND REQUEST TO REMOVE TRAIL EASEMENT

C26(231)
September

On the motion of Councillors Tingley and Merriam:

Hulsman

Moved that Council authorize the CAO to execute a release of easement for the unused trail easement over 24 Turner James Avenue (Portion of Lot 14), Lantz, PID 45381670, in exchange for land access rights over PID 45232642 to facilitate grade improvements, construction staging, and related infrastructure upgrades adjacent to the Poplar Drive Lift Station as part of the Brookside Wastewater Revitalization Project.

MOTION CARRIED

REQUEST FROM MAITLAND & DISTRICT VOLUNTEER FIRE DEPARTMENT REGARDING THE PURCHASE OF A PIECE OF PROPERTY FROM RIVER VIEW FARMS

Councillor Rhyno declared a conflict of interest for this item, signed the Book of Disclosure and sat in the Gallery.

C26(232)
September

On the motion of Councillors Tingley and MacPhee:

Clarkson

Moved that Council approve the request from the Maitland and District Volunteer Fire Department to use their fire levies and any other sources of funding they deem necessary for the acquisition of land.

MOTION CARRIED

LLOYD E. MATHESON CENTRE BUILDING AUTOMATION SYSTEM

C26(233)
September

On the motion of Councillors Tingley and Rhyno:

Tapper

Moved that Council give CAO the direction to engage Ainsworth Inc. to replace the building automation system in the Lloyd E. Matheson Centre as part of capital project #25-011 at a cost of \$174,089 plus HST.

MOTION CARRIED

ADJOURNMENT

The meeting adjourned at 6:39 p.m.

Approved By: Sheralee Mitchell-MacEwan, Assistant Municipal Clerk
Date: September 16, 2026

Approved By: Eleanor Roulston, Warden
Date:

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